



## Your success is our business.

As a Staples® customer, you have access to intuitive online tools, responsive customer service and a dedicated account management team.

## Have questions or need help with an order or your account? Here's what to do.

### VISIT STAPLESADVANTAGE.COM

Online tools make it easy to:


- Order online
- Track orders
- Set up delivery notifications

- View transactional summary details
- Pay your bill
- Make an online return


### CONTACT CUSTOMER SERVICE

Your customer service team has access to all of your account details and is here to assist with:

- Delivery and pricing inquiries
- Tracking backorders
- Billing and tax exemption questions
- Password reset, new user set up, add new ship to locations
- Login support

 For fast answers, chat live on StaplesAdvantage.com

 Email: [\\_Sumus@ediversitynetwork.com](mailto:_Sumus@ediversitynetwork.com)

 Call: [1\(800\)527-3068](tel:1(800)527-3068)  
Monday–Friday 8 am–8 pm, ET

### Summus CUSTOMER SUCCESS CONSULTANT

Your dedicated Customer Success Consultant knows the specifics about your account and can help with escalated service needs. Contact them for assistance with account level and program specific needs.

Your Customer Success Consultant is

**Angel Dominguez**

 Email: [Angel.Dominguez@summusindustries.com](mailto:Angel.Dominguez@summusindustries.com)



### ACCOUNT MANAGEMENT

Your dedicated Staples account management team is available to answer questions about your program and help you and your organization be more productive, connected and inspired.

**CECY DELGADO**

 Email: [Cecilia.Delgado@Staples.com](mailto:Cecilia.Delgado@Staples.com)

 Phone: (915) 342-0192