

ASU Faculty Senate Meeting Minutes

3 p.m., September 26th, 2018, Vista Verde Room

Call to order – 3:02pm

Table 1: Senators Present

| Senators | | Senators | | Senators | |
|----------------------------|---|------------------------|---|---------------------------|---|
| Matthew Gritter, Pres. | X | Crystal Kreitler, VP | X | Michael Burnett, Sec. | X |
| Andrew Siefker, Parl. | X | Andy Wallace, Ac. Aff. | X | David Faught, St. Aff. | X |
| Jennifer Braziel, Un. Aff. | X | Matt Shipes, Ex. Aff. | X | Erin Ashworth-King, PPres | X |
| Dick Apronti | X | Lee Atkins | X | Tony Bartl | X |
| Jackie Brown | X | Jay Brown | X | David Carter | X |
| Kevin Garrison | X | Larry Hettick | X | Randy Hicks | X |
| John Kellermeier | X | Sarah Lynch | X | Flor Madero | X |
| Vincent Mangano | X | Rozena McCabe | X | Nick Negovetich | X |
| Lopa Roychoudhuri | X | Marva Solomon | X | Anne Scaggs (not present) | |
| Twyla Tasker | X | | | | |

- i. Approval of Current Agenda
 - a. Approved
 - b. Senators introduced
- ii. Invited Guests
 - a. Dr. Brian May, President – n/a
 - b. Dr. Don Topliff, Provost and VP for Academic Affairs – n/a/
 - c. Dr. Javier Flores, VP for Student Affairs and Enrollment Management – n/a
 - d. Farrah Lokey, Staff Senate Chairperson – n/a
 - e. Shayna Mullen, Student Senate President
- iii. Approval of Minutes from Previous Meeting
- iv. Standing Committee Reports
 - a. Academic Affairs (Dr. Andy Wallace)
 - b. Bylaws and Standing Rules (Vacant)
 - c. University Affairs (Vacant)
 - d. Student Affairs (Dr. David Faught)
 - e. External Affairs (Vacant)
 - f. Committee on Committees (Dr. Crystal Kreitler)
- v. Unfinished Business
- vi. New Business
 - a. State Employee Charitable Campaign – CK – contact Lori Chandler in HR if you want to donate
 - i. Oct 1-Nov 15
 - ii. Question - is it mandatory that Senate participate? Yes, but not on the same level as last few years
 - iii. Lori (in HR) will be the point person in distributing, etc...
 - b. OP 6.02, Faculty Workload

- i. Discussion on the policy
 - a. Concern over Lab, Practicum
 - b. Concern over how it is unevenly applied
 - c. Should we push to up some of these credits? Undergrad Research Credits? Teaching honors courses.
 - d. How are overloads dealt with?
 - e. There are inconsistencies between colleges.
 - f. Need to be cautious moving forward that we don't penalize faculty
 - g. How does covering for faculty on emergency sick leaves or maternity leave count into this?
- ii. Referred to Academic Affairs
- c. Faculty Evaluation Process
 - i. Inconsistencies in the policy
 - ii. Provost has created an ad-hoc committee to clean up the OP, starting in November
 - a. Swets, Gascogine, Dickerson, Tiger, Gritter, Kreitler
 - b. Looking at logistics and how it actual works
- d. Bookstore Questions
 - i. Senator concerns w/bookstore
 - a. Incorrect editions, late, not enough copies
 - ii. Faculty can let students know of other options for text purchase
 - iii. Tx Adm Code 19-1-4-M-4.218 – notice regarding written notice of textbook availability
 - iv. Student Aid packages dictate that they purchase books thru the ASU bookstore?
 - v. Referred to Student Affairs
- e. Curricular Issues
 - i. Ongoing issues were discussed
 - a. Discussion on minor requirement continued
 - b. University Curriculum should meet in October
 - c. Core Curriculum should meet in November
 - d. Has the full data been made available (regarding minors)? Not yet. Systematic and not anecdotal data is important to have.
 - ii. Applied/Liberal Arts degree – students that are over the 120 hours but not complete in a major/minor/core
 - iii. Committees will be announced soon
 - iv. Looking at possible upper level online offerings
 - v. Ways to improve graduation rates/transfer rates
 - vi. Possible reduction of Upper Division requirement from 42 to 36
 - vii. Link for [Dean's Cabinet and Deans/Dept. Chairs meeting minutes](#).
 - viii. 43% of ASU students transfer out
 - a. 1st year retention is going up, 2nd year retention is a challenge
- f. Students and Absences for University Functions
 - i. Statement that it is the student's responsibility to notify the professor.
 - ii. Discussion. No action taken.
- g. Catalog

- i. Dividing catalog into Undergrad and Grad
 - h. Full Professor Merit Raise Policy
 - i. Has not been implemented due to lack of funds per the Provost
 - ii. President of Senate will ask “is there a plan to fix this?”
 - i. Election of Committee Chairs
 - i. Academic Affairs-Andy Wallace
 - ii. University Affairs-Jennifer Braziel
 - iii. Student Affairs – David Faught
 - iv. External Affairs – Matt Shipes
 - v. Bylaws – Andrew Siefker
- vii.** Roundtable
none
- viii.** Adjournment @ 4:40 p.m. following committee chair elections