

Graduate Research Fellowship Budget Request

Faculty-Mentored Research Grant Title: _____

Budget Request Amount: _____

Faculty Mentor: _____

OFFICE USE ONLY:

Amount Awarded: \$ _____

Account # _____

Budget Form

Student Name(s): _____

Please review the Budget Instructions before completing this form. In all categories, provide the cost for each item rounded to the nearest dollar, and briefly note its importance to your project. Attach additional pages if necessary.

SUPPLIES				
Item	Purpose	Cost per unit	Quantity	Total Cost
Supplies Subtotal				

PERMANENT EQUIPMENT (books, software, electronics, mechanical equipment, etc.)				
Item	Purpose	Cost per unit	Quantity	Total Cost
Permanent Equipment Subtotal				

TRAVEL (for field work or study only)				
Item	Purpose	Cost per unit	Quantity	Total Cost
Travel Subtotal				

OTHER EXPENSES (photocopies, phone calls, postage, etc.)				
Item	Purpose	Cost per unit	Quantity	Total Cost
Other Expenses Subtotal				

TOTAL EXPENSES

Include a brief justification for a budget supplement (Attach a separate sheet if necessary):