

Teaching Internship Eligibility

THIS IS NEITHER A CERTIFICATE NOR A PERMIT. This document verifies that the teacher candidate has been admitted to an approved educator preparation program leading to certification in Texas. **This form must be returned to the educator preparation program.** The preparation program will then recommend the teacher candidate for a probationary certificate, which must be issued to provide the employing school district assignment coverage during the internship year.

Teacher Candidate's Name _____ TEA ID # _____

Address _____ City _____ State _____ Zip _____

Teacher Candidate's Email _____ Phone _____

Teacher Candidate Certification Field _____ Grade Levels _____

Educator Preparation Program Name _____

Address _____ City _____ State _____ Zip _____

Educator Preparation Program Email _____ Phone _____

The Teacher Candidate Has Completed the Following Requirements for Texas Teacher Certification:

# of Required Ed Prep Coursework Hours Completed prior to internship (min. 80 required)	# of Required Field Observation Hours Completed prior to internship (min. 30 required)	Passed TEXES Content Exam for Correct Certification Yes No Date:	Passed Pedagogy and Professional Responsibilities Exam Yes No Date:
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Educator Preparation Program Director _____

Signature

Date

The educator preparation program will assign a field supervisor to observe, coach, and evaluate the Intern each year he or she is on a probationary certificate for internship. The field supervisor will conduct a minimum of three observations of the intern on campus for 45 minutes each or longer each year and provide written feedback. Written documentation of this feedback is required to go to the campus principal as well as the educator preparation program. The Intern may be required to attend educator preparation seminars after the school day in addition to full teaching duties as assigned.

To be completed by the Employing School District

Campus Name _____ County/District # _____

Address _____ City _____ State _____ Zip _____

Campus Phone _____ Campus Website _____

Authorized School Representative _____ Email _____

Intern Teaching Assignment _____ Grade Level _____

Date of Hire _____ First Day on Campus _____

Mentor Teaching Assignment _____ Grade Level _____

Mentor Name _____ Mentor Email _____

The campus or district shall assign an experienced mentor teacher to the intern teacher each year he or she is on a probationary certificate to observe, coach and model professional behavior for the intern. The campus administrator shall complete an annual electronic survey on the quality of teacher preparation regarding each intern in his or her school and submit it to the Texas Education Agency.

Campus Administrator _____

Signature

Date

Acceptable Alternative Routes to Certification Programs under the No Child Left Behind (NCLB) Act

The Board-approved Alternative Certification Programs and post-baccalaureate programs whose letter of intent have been reviewed and approved by SBEC have been annotated with the letters “NCLB” to reflect compliance with the NCLB Highly Qualified Teacher requirements, as found in the Texas Guidance for the Implementation of NCLB Highly Qualified Teacher Requirements. Individuals in these programs will serve on the Probationary Certificate during their year of internship as a teacher of record and must meet the “highly qualified” requirements as interpreted by the employing school district.

When hiring a teacher that has not completed all requirements for certification in Texas the district should ensure:

1. the teacher has at least a baccalaureate degree,
2. the teacher is enrolled in an acceptable alternate route to certification program that has been reviewed under the NCLB Highly Qualified Teacher requirements, and
3. the teacher has demonstrated subject competency for all assignment areas.
 - a. **Options available for demonstration of subject competency:** A “new” teacher, that is a teacher who is new to the profession, is much more limited in how competency may be demonstrated.
 - i. A new elementary (PK-6) teacher must demonstrate competency by passing an appropriate elementary TExES generalist exam.
 - ii. A new secondary (7-12) teacher may demonstrate competency by passing the appropriate subject-specific TExES exam, or by having a college major or coursework equivalent to an academic major.

USDE rule 34 CFR §200.56(a)(2)(ii) allows for a teacher participating in an alternative route to certification program who holds at least a bachelor's degree and has demonstrated subject area mastery to also be considered “highly qualified.” The cited rule establishes standards for an acceptable alternative route to certification program as being one that:

1. Provides high-quality professional development that is sustained, intensive, and classroom-focused in order to have a positive and lasting impact on classroom instruction before and while teaching;
2. Provides intensive supervision that consists of structured guidance and regular on-going support for teachers or a teacher mentoring program;
3. Allows the candidate to assume the functions as a teacher only for a specified period of time not to exceed three years; and
4. Requires the teacher to demonstrate satisfactory progress toward full certification as prescribed by the State.